Tohoku Univ. International House/University House
Application Guide

We are now accepting new residence and extension applications for Tohoku University International House, and University House from international students.

● Accommodations and Locations

- International House Sanjo 1  19-1 Sanjomachi Aobaku Sendai 981-0935
- International House Sanjo 2  10-15 Sanjomachi Aobaku Sendai 981-0935
- International House Higashi-Sendai  6-14-15 Higashisendai Miyaginoku Sendai 983-0833
- University House Sanjo  19-1 Sanjomachi Aobaku Sendai 981-0935
- University House Sanjo II  19-1 Sanjomachi Aobaku Sendai 981-0935
- University House Sanjo III  19-1 Sanjomachi Aobaku Sendai 981-0935
- University House Katahira  1-14-15 Ichibancho Aobaku Sendai 983-0833
- University House Nagamachi  8-6-10 Nagamachi Taihakuku Sendai 982-0011

【Website】http://sup.bureau.tohoku.ac.jp/housing/index_en.html

(A) Application for New Residence

1 Room Availability

● International House Sanjo 1
  Family Room (48㎡)  19 rooms
  Married Couple’s Room (46㎡)  36 rooms
  Single Room (Male, 18㎡)  26 rooms
  Single Room (Female, 18㎡)  35 rooms

● International House Sanjo 2
  Family Room (47㎡)  2 rooms
  Married Couple’s Room (32㎡)  8 rooms
  Single Room (Male, 16㎡)  27 rooms
  Single Room (Female, 16㎡)  12 rooms

● International House Higashi–Sendai (Main)
  Single Room (Male, 9㎡)  10 rooms
  Single Room (Female, 9㎡)  6 rooms

● International House Higashi–Sendai (Annex)
  Married Couple’s Room (36㎡)  7 rooms
  Single Room (Male, 18㎡)  4 rooms
  Single Room (Female, 18㎡)  3 rooms
University House Sanjo
A Type (Male, 10㎡) 0 rooms ※Communal showers and toilets
A Type (Female, 10㎡) 4 rooms "
B Type (Male, 13㎡) 12 rooms ※Private showers and toilets
B Type (Female, 13㎡) 11 rooms "
※A Type rooms are mainly for undergraduate students, B Type rooms are mainly for graduate students.

University House Sanjo II
A Type (Male, 12㎡) 28 rooms
A Type (Female, 12㎡) 16 rooms

University House Sanjo III
A Type (Male, 15㎡) 15 rooms
A Type (Female, 15㎡) 5 rooms

University House Katahira
A Type (Male, 12㎡) 13 rooms
A Type (Female, 12㎡) 4 rooms

University House Nagamachi
A Type (Male, 15㎡) 4 rooms
A Type (Female, 15㎡) 3 rooms

2 Eligibility
International students enrolled at Tohoku University as of April 2018 (undergraduate students, graduate students, research students, non-degree students, special auditing students, special research students).

※Students who once lived in a university dorm for more than 6 months under student status or as a spouse are not eligible to apply again or live at a dorm with another applicant. However, this excludes those applying for a married couple’s room or family room. (For married couples or families who are going to live together only.) Students who previously lived in those dorms for less than 6 months can apply to the dorm for another 6 months.

※Students currently living in a University House or International House can’t apply to another UH or IH.

※Students who have lived in UH or IH single rooms since October, 2017 who wish to bring over family members from this April can apply for a couple’s or family room for 6 months.
※Students who previously applied to a dorm but were not admitted can reapply.

3 Duration of Stay
In general, one of the periods below.
・April 1, 2018～September 14, 2018
・April 1, 2018～March 15, 2019
※Exchange students are allowed to apply until August 31, 2018 or February 28, 2019.

*Students who wish to live in the dorm for periods shorter than above aren’t eligible to apply.
*Due to room cleaning, students cannot stay in the dorms until September 30 (or March 31). I.e. you will not be able to stay in your room right up to the day of the commencement ceremony.

【Rent for final month of residence】
If students leave the dorm before the 15th of February, March, August, or September, rent and management charges for the relevant month will be half of the regular fee. However, students whose duration of stay is scheduled to the end on September 15 are not eligible to receive this discount for August even if they leave before August 15. This discount applies to the last month which is written on the resident’s permit. Please take note of this when entering your residence period if you are a short-term student.

4 Rent and facilities
Please see the accompanying sheet.

5 How to apply
Please enter your information on the ‘Application for Tohoku University International House and University House’ (Form 1-1, 1-2) and submit it to the Student Service Division in your department.

Students who have not yet arrived in Japan can ask their academic advisor at Tohoku University to apply for them.

Application Deadline: Please ask the Student Service Division in your department

6 Announcement of Selection Outcome
Students will be contacted by mid-February via the heads of their departments.

7 Move-in Date
Students should register and move in to their dorms within seven days of the date on the residence permit. Students can start moving into the dorms mentioned below.

March 28, 2018 (Wed.)
Students cannot move in Saturdays and Sundays.
Please enter your preferred move-in date on your application.
Some rooms of International House Higashi-Sendai are only available from April 6, 2018 (Fri.).

8 Residence Permit Cancellation & Eviction
Those who fail to move in within seven days of the start of the move-in period without providing a reason, allow unauthorized persons to stay overnight in their rooms, violate Tohoku University International House Regulations or Tohoku University House Management Regulations, or disobey instructions issued by the university or the dormitory office, may lose their Residence Permit or be evicted. Last year, students who disturbed other residents with disruptive behavior were reprimanded, and some were evicted. Please keep in mind that all Residence Permit holders are obliged to comport with community norms and customs, as well as dormitory rules, to ensure a pleasant living environment for all residents.

9 Notes
① Please be sure to confirm that every form is filled out. If forms are incomplete, it may be taken into account during selection. If you have not received a student ID number yet, please enter “undecided”. If you can't input katakana, please leave the box blank.

② Students planning to enter Tohoku University from this April must apply to the dorm now. If they wait to apply to the dorm until after the announcement of their test results, they will miss the application deadline.

③ Research students who are planning to go on to graduate school can also apply for a one-year residence period. Please enter your ‘Duration of Stay at Tohoku University’ including graduate school.

④ Students who wish to apply for a couple’s or family room must attach the documents listed below.

If family members are in Japan:
• Copy of documents proving relationship with applicant (National Health Insurance card etc.)

If family members will come to Japan later:
• Copy of documents proving relationship with applicant (marriage license etc.)
• Copy of Certificate of Eligibility for family members coming to Japan or application receipt issued by Immigration Bureau of Japan proving that they have applied for a Certificate of Eligibility.

If coming to Japan together with family members:
• Copy of documents proving relationship with applicant (marriage license etc.), passports of accompanying family members
As a condition of applying, if the applicant is engaged, but not yet married, to the accompanying person, s/he must be able to submit the above documents by the date on which they will move in.

Applicants who cannot provide the above documents when applying should attach a written explanation to their application, then submit the documents later.

Students coming to Tohoku University for 1 and a half years, but are permitted to stay in a dorm for just 1 year, often have a hard time finding accommodations for the final half year. Before applying for a room, please be aware that you cannot extend it beyond 1 year of residence.

(B) Application for Extension of Residence Period

1 Eligibility

【IH Sano1,2・UH Sanjo, Sanjo II・UH Katahira... Single room】

Students given permission to live in a dorm until March 15, 2018 (whose residence period is under six months).
※Students can apply to extend this to six months (until September 14, 2018).

【IH Higashi Sendai・UH Nagamachi... Single&Couple room, IH Sanjo1,2 Couple room】

Students given permission to live in a dorm until March 15, 2018.
※Students can apply to extend this to one year (until March 15, 2019).

【IH Sanjo 1,2... Family room】

Students given permission to live in a dorm until March 15, 2018.
※Students can apply to extend this to six months (until September 14, 2018)

2 How to apply

Please submit the applications below to the Student Service Division in your Department.

① Application for Extension of Tohoku University International House and University House (Form 2-1)
② Statement for Extension of Tohoku University International House and University House (Form 2-2)

Application Deadline: Please ask the Student Service Division in your Department.

3 Announcement of Selection Outcome

Students will be contacted by mid-February via the heads of their departments.
Air Conditioner, desk, chair, bed, bookshelf and closet are provided in every room.

<table>
<thead>
<tr>
<th></th>
<th>Year Opened</th>
<th>Rent</th>
<th>Maintenance Fee</th>
<th>Parking Car Owners only</th>
<th>Deposit When moving-in</th>
<th>Cleaning fee Deducted from Deposit</th>
<th>Facilities</th>
<th>Bedding</th>
<th>Internet service</th>
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<tbody>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Kitchen</td>
<td>Shower</td>
<td>Toilet</td>
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<tr>
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<tr>
<td>University House Katahira</td>
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<td>University House Nagamachi</td>
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<td>Common use</td>
<td>Common use</td>
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</tbody>
</table>

- Duration of stay is one year or less.
- Deposit will be refunded after any necessary fees are deducted. Students may be charged more depending on the room condition when they leave.
- Residents will be charged for utilities besides rent and management charges. The amount differs depending on facilities and usage.
- Both Japanese students and International students live in University House (Excluding Nagamachi). There are restrictions on items students can bring into their rooms.
- International House Sanjo 2 does not have parking lot, but students can use the International House Sanjo 1 parking lot (¥2,700)
【Couple rooms April, 2018】☆Air Conditioner, desk, chair, bed, bookshelf and closet are provided in every room.

<table>
<thead>
<tr>
<th>International House Sanjo 1</th>
<th>Year Opened</th>
<th>Rent</th>
<th>Maintenance Fee</th>
<th>Parking Car Owners only</th>
<th>Deposit When moving-in</th>
<th>Cleaning fee Deducted from Deposit</th>
<th>Facilities Kitchen</th>
<th>Facilities Shower Toilet</th>
<th>Facilities Laundry</th>
<th>Bedding</th>
<th>Internet service</th>
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<td>¥15,120</td>
<td>O</td>
<td>O</td>
<td>Common use</td>
<td>×</td>
<td>Apply to the service provider</td>
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- Deposit will be refunded after any necessary fees are deducted. Students may be charged more depending on the room condition when they leave.
- Residents will be charged for utilities besides rent and management charges. The amount differs depending on facilities and usage.
- Couple's rooms in International Sanjo 1 consist of two floors (2F & 3F). There are stairs in the room. The second floor has a bedroom (a double bed) and bathroom. The third floor has a dining, kitchen and living room.
- International House Sanjo 2 has a dining and living room and a bedroom (two single beds).
- International House Higashi-Sendai has a dining and living room and a bedroom (two single beds).
- International House Sanjo 2 does not have a parking lot, but students can use the International House Sanjo 1 parking lot (¥2,700)
【Family rooms April , 2018】☆Air Conditioner, desk, chair, bed, bookshelf and closet are provided in every room.

<table>
<thead>
<tr>
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<td>¥1,000</td>
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<td>Apply to the service provider</td>
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- Deposit will be refunded after any necessary fees are deducted. Students may be charged more depending on the room condition when they leave.
- Residents will be charged for utilities besides rent and management charges. The amount differs depending on facilities and usage.
- International House Sanjo 1 has one dining kitchen with living room and one bedroom.
- International House Sanjo 2 has one dining kitchen with living room and one bedroom and one Japanese style room.
- International House Sanjo 2 does not have a parking lot, but students can use the International House Sanjo 1 parking lot ( ¥2,700)