

March 13, 2019

ATTN: International Students

Director of Student Exchange Division

## Residence Procedures Necessary when your Enrollment at Tohoku University Ends

Students who have a Residence Card with "Student" residence status need to be particularly careful of the following.

If you have any questions, please contact the International Support Office at the Student Exchange Division ([supportoffice@grp.tohoku.ac.jp](mailto:supportoffice@grp.tohoku.ac.jp)).

### **1. Graduation/completion/expiry/withdrawal/expulsion**

You must leave Japan promptly (within two weeks) upon ceasing to be enrolled at Tohoku University due to graduating etc.

Even if your Residence Card has not yet expired, you cannot remain in Japan after you are no longer a Tohoku University student. This is because you would be residing in Japan for a purpose other than that of being a "Student."

You must either leave Japan promptly, or change your residence status as appropriate.

### **2. Continued residence in Japan by degree students to pursue ongoing employment-seeking activities initiated before graduation**

If you are an undergraduate/graduate student (degree students only) and want to continue residing in Japan to continue employment-seeking activities that you started before graduating, or completing your program, you can apply to change your resident status to "Designated Activities." If your "Designated Activities" status is approved, it can be renewed once. This procedure requires a letter of recommendation from your faculty or graduate school.

The application for the letter of recommendation is on the following page.

You must take the letter of recommendation, along with all other necessary documents, in person to the Sendai Immigration Bureau to apply to change your status of residence.

Reference: <http://sup.bureau.tohoku.ac.jp/visa/staying.html#stay07>

### **3. Continuing research activities at Tohoku University after completing graduate school**

You cannot continue research activities at Tohoku University after completing graduate school without your academic advisor's permission.

You will be admitted as a researcher at Tohoku University only if your advisor completes the necessary procedures and your request to become a researcher is approved. You must then apply in person at the Immigration Bureau to change your residence status to something appropriate, such as "Cultural Activities" etc. (To change your residence status to "Cultural

Activities" the head of your department must stamp the "For organization, part 1" form in your "Application for Change of Status of Residence.")

Reference: <http://sup.bureau.tohoku.ac.jp/visa/staying.html#stay03>

#### 4. Changing residence status to enable employment in Japan

After consulting with your employer, you should change your residence status as appropriate.

Reference: <http://sup.bureau.tohoku.ac.jp/visa/staying.html#stay08>

Where to apply for a letter of recommendation to continue employment-seeking activities after graduation (completion)

学部・研究科 Faculty/Graduate School	担当係 Section	備考 Notes
文学部・文学研究科 Arts and Letters	教務係 Educational Affairs Section	
教育学部・教育学研究科 Education	教務係 Educational Affairs Section	
法学部・法学研究科 Law	教務係 Educational Affairs Section	
経済学部・経済学研究科 Economics/ Economics and Management	教務係 Educational Affairs Section	
理学部・理学研究科 Science	学生支援係 Student Support Section	
医学部・医学系研究科 Medicine	国際交流支援室 International Exchange Office	
歯学部・歯学研究科 Dentistry	教務係/国際連携部門 Educational Affairs Section/ Liaison Center for Innovative Dentistry International Cooperation Section	
薬学部・薬学研究科 Pharmaceutical Sciences	教務係 Educational Affairs Section	
工学部・工学研究科 Engineering	国際交流係 International Affairs Section	
農学部・農学研究科 Agriculture/ Agricultural Science	教務係 Educational Affairs Section	
国際文化研究科 International Cultural Studies	教務係 Educational Affairs Section	
情報科学研究科 Information Sciences	教務係 Educational Affairs Section	

Inquiries: Student Exchange Division, International Support Office, Akiko Eguchi

Email: [supportoffice@grp.tohoku.ac.jp](mailto:supportoffice@grp.tohoku.ac.jp)